

### Shipment Instructions

DOS ARRANGED MOVES EFFECTIVE 1 OCTOBER 2013, DOD AND U.S. COAST GUARD (USCG) PERSONNEL ASSIGNED OFFICIAL DUTY TO A DIPLOMATIC ASSIGNMENT UNDER CHIEF OF MISSIONS AND CLASSIFIED AS PERMANENT PERSONNEL OR TEMPORARY DUTY PERSONNEL IN EXCESS OF 90 DAYS, ARE AUTHORIZED SHIPMENT OF HOUSEHOLD GOODS TDY WEIGHT ALLOWANCE USING DEPARTMENT OF STATE (DOS) TRANSPORTATION SERVICES IAW DEFENSE TRANSPORTATION REGULATION (DTR), PART IV, APPENDIX F. UPON COMPLETION OF THE FOLLOWING ACTIONS, MEMBER MUST BE ADVISED TO COORDINATE PICKUP AND DELIVERY DIRECTLY WITH DOS TRANSPORTATION. FOR SHIPMENTS PICKING UP 1 OCTOBER 2013 OR AFTER, DOD AND USCG PPSO PPSOS SHALL FOLLOW THE FOLLOWING INSTRUCTIONS: a. ENSURE MEMBER EMPLOYEES ARE COUNSELED WITHIN THE DEFENSE PERSONAL PROPERTY SYSTEM (DPS) IAW JFTR JTR ENTITLEMENTS AND SERVICE REGULATIONS. COUNSELING MUST BE DOCUMENTED USING DD FORM 1797. b. ENSURE DD FORM 1299 IS ACCOMPLISHED FOR EACH SHIPMENT AND CONTAINS THE FOLLOWING STATEMENT IN THE REMARKS BLOCK DEPARTMENT OF STATE MANAGED SHIPMENT NOTE: THIS CAN BE ACCOMPLISHED BY USING THE ADDITIONAL INFORMATION FIELD (SEE DPS SMARTBOOK ON WWW.MOVE.MIL (PPSO TAB)). c. SUBMIT DD FORM 1299, DD FORM 1797 AND A COPY THE MEMBER EMPLOYEES ORDERS VIA FAX EMAILED TO U.S. DEPARTMENT OF STATE TRANSPORTATION AND TRAVEL MANAGEMENT DIVISION, PHONE: 1-800-424-2947 OR 202-663-0891 0892, FAX: (202) 663-3209, EMAIL: DODPP@STATE.GOV. d. AFTER SUBMISSION OF REQUIRED DOCUMENTS TO DOS, PLACE THE DPS SHIPMENT RECORD IN A CANCELLED STATUS.

#### Weight Restrictions

In accordance with governing regulations.

#### Container/Crating Requirements

No restrictions identified.

#### Hard Lift Area

No Restrictions Identified.

#### Unaccompanied Baggage

No restrictions identified.

### Customs Clearance Procedures, Requirements, and Restrictions

a. PERSONAL PROPERTY: \*\*Please ensure this document is completely reviewed (sections 2- 13) for UK prohibited, restricted and revenue items\*\* Effective 15 May 2015, the updated version of the DD Form 1434 will be available for download on the DoD Form Management Program website <http://www.esd.whs.mil/Portals/54/Documents/DD/forms/dd/dd1434.pdf>. The updated DD Form 1434 (May 2015) must be utilized for all personal property shipments destined to the United Kingdom (UK). This form has been extensively modified to include updated UK legislation concerning the importation of knives, weapons, goods subject to import duties taxes, and to address the increase in the import of prohibited restricted items by Service personnel. These changes are designed to protect members of the U S. Forces by ensuring the declaration is understood, complete and accurate. The 2015 version of DD Form 1434 has 3 signature blocks; all must be signed. The updated DD Form 1434 has been identified for update within the Defense Personal Property System (DPS) under System Change Request (SCR) 6642 and a projected implementation date has not been determined. As a result, request all JPPSO PPSO PPSO ensure that Service members employees are counseled to utilize the updated DD Form 1434, and to discontinue using the June 2002 version currently in DPS. US Military Forces and civilian personnel on official duty in the UK are permitted duty free importation privileges for goods for personal use. The May 2015 version of the DD Form 1434 (United Kingdom Customs Declaration for the Importation of Personal Effects of the US Forces Civilian Personnel on duty in the UK) must be utilized only for those active duty and civilian personnel meeting the criteria, and a copy of the inventory must accompany each shipment

for Customs purposes; shipments cannot be released for delivery until Customs procedures are complete. Be specific in item description within inventories; avoid generic entries such as knick-knacks, miscellaneous, stuff, souvenir, sports goods, plaque and pro-gear. Full Country Instructions should be reviewed for limits that may be applied, for example duty free vehicle limits shown in 8. Privately Owned Vehicles (POVs). Shipments for dependents (designated location moves, including British Nationals), retirees, separatees, and bluebark shipments are not permitted duty free importation privileges. These members must review guidance on Transfer of Residence (ToR) Relief at <https://www.gov.uk/guidance/customs-clearance-for-transfers-of-residence-to-the-uk-and-eu>, and complete Transfer of Residence (ToR) Relief (ToR01) process if eligible. All personnel who are eligible should read Notice 3: bringing your belongings, pets and private motor vehicles to UK from outside the EU <https://www.gov.uk/government/publications/notice-3-bringing-your-belongings-pets-and-private-motor-vehicles-to-uk-from-outside-the-eu>. The application is required to be made PRIOR to shipping goods. The form can be found at: <https://www.gov.uk/government/publications/application-for-transfer-of-residence-tor-relief-tor01>. Member must retain a copy of the printed ToR01 and subsequent HMRC acceptance. UK destination agent will need a scanned copy of the HMRC acceptance sent to them in order to release shipment based on the unique reference number HMRC issue. For those not eligible a customs broker will be needed who can make an entry on property owner's behalf; this process will usually apply where movement is from another EU member state where goods were previously imported using Visiting Forces Relief (this means they are not in free circulation and need a customs entry to cross member state borders). Member must be able to pay any duty that may be assessed. Shipments cannot be released for delivery until Customs procedures are complete. All additional costs for storage while the shipment is on hold is at the expense of the property owner. Shipments in this category should be consigned to a civilian delivery address and not to a military installation in the UK. Recommend storage at origin until the member can provide delivery address. INTRATHEATER SHIPMENTS: United Kingdom customs clearance procedures for personal property moving under European Tenders of Service-Direct Deliveries. HMRC reserves the right to inspect all US forces shipments arriving in the UK and requires notification and appropriate documentation (DD Form 1434 and inventory). Where EC SAD (HMRC Form C-88) is required by HMRC, this can only be completed by a customs clearance officer assigned in the UK. NCTS documentation used in lieu of Form 302 can be closed by receiving personal property agents in the UK; where Form 302 is used, see 2.below. 2. To meet host nation customs entry requirements for Form 302, the following actions must be taken: a. Provide destination PPPO advance movement information to include copy of orders, DD Form 1434, inventory, UK delivery address, and ETA. b. Instruct the carrier that if any shipment is accompanied by Form 302 this must be surrendered to the destination PPPO; only US Forces Customs Clearance Officers based in the UK may lodge Customs forms when Form 302 is used. c. As soon as possible, mail copy GBL, DD Form 1299, inventory, DD Form 1434 (with member signature in ink on all copies) to destination PPPO. Destination PPPO: a. Upon receipt of original Form 302 and supporting documents prepare EC SAD (HMRC Form C-88) for import in accordance with USAFEI 24-401. Forward EC SAD (HMRC Form C-88), Form 302, DD Form 1434, inventory and orders to HMRC, National Clearance Hub, Ralli Quays, Salford, M60 9HL, and request confirmation when cleared for release to owner. NOTE: Do not place firearms or any other prohibited, restricted or revenue items in European door-to-door shipments destined for the UK. A member with a prohibited or restricted item in his her door-to-door shipment is in violation of UK law. All prohibited and restricted items will be removed by HMRC prior to delivery. Contact USAFE-UK A4 ([usafe-uk.a4@us.af.mil](mailto:usafe-uk.a4@us.af.mil)) prior to attempting to make any shipments of firearms or any other prohibited or restricted item to the UK.

**PREPARATION AND DISTRIBUTION OF THE DD FORM 1434 (UNITED KINGDOM CUSTOMS DECLARATION FOR THE IMPORTATION OF PERSONAL EFFECTS OF THE US FORCES CIVILIAN PERSONNEL ON DUTY IN THE UK)** Preparation: Before completing the DD Form 1434, member MUST read Country Instructions, ensuring any restricted, prohibited or revenue items are not shipped, or are declared on the DD Form 1434. Failure to declare any such items on DD Form 1434 is in violation of UK law. The servicing Personal Property Office will provide the DD Form 1434 to the member and ensure an original and sufficient copies are prepared and provided to the carrier

as outlined below. The member original signature must be in blue or black ink on each copy. Digital, reproduced or carbon copy signatures are strictly prohibited. Guidance on completion of the DD Form 1434: a. Block 1a - Enter member name only. The use of dependent name or any other person name, regardless whether a power of attorney is involved or not, is strictly prohibited, and will not be accepted. b. Block 5 Declarations - Ensure member reads all relevant areas within Country Instructions and declares any items within UK meaning of weapons, firearms, revenue items or other prohibited or restricted goods. c. Each copy of the DD Form 1434 must be signed (original signature) only by the member, in blue or black ink. In unusual or emergency situations, if the member is not available to sign the DD Form 1434, the origin JPPSO PPSO PPPO must notify the destination PPPO the shipment is moving without the completed DD Form 1434 and request the member complete the form on arrival. 2. Distribution: a. ITGBL Shipments: Carrier local port agent will be instructed to ensure both copies of DD Form 1434, a legible copy of inventory and any import permits are readily available for customs clearance in the UK. Shipments will not clear customs until all required documentation is available for HMRC. (1) Original and 1st copy: Carrier agent with one copy of DD Form 1299 and copies of any import permits. (2) 2nd and 3rd Copies: Forward to destination PPPO with other advance documents. (3) 4th Copy: Member will retain this copy. (4) 5th Copy: Origin JPPSO PPSO PPPO file copy. DPM Shipments: DPM contractor will be instructed to ensure both copies of DD Form 1434, one copy of the DD Form 1299, copies of any import permits, and a legible copy of the full inventory are inserted in a waterproof envelope (marked do not remove - for UK customs) and attached to the number 1 container. (1) Original and 1st Copy: Give to DPM contractor with one copy of DD Form 1299. (2) 2nd and 3rd Copies: Forward to destination PPPO with a copy of the inventory and other advance documents. (3) 4th Copy: Member will retain this copy. (4) 5th Copy: Origin JPPSO PPSO PPPO file copy. The 2015 version of DD Form 1434 has 3 signature blocks; all must be signed.

### Consumables

No Restrictions Identified.

#### Alcoholic Beverages

Alcoholic beverages are restricted items but may be shipped as part of the personal property shipments of the member during the initial phase of movement to the UK. If alcoholic beverages are included in personal property shipments they must be declared on the DD Form 1434 and an inventory be providing listing alcohol, name, country of origin, year, size of bottle, in the case of wine whether red/white etc., alcohol % and cost. The goods must be for the personal use of the entitled member, must not be sold, lent or gifted. Additionally should a collection change ownership at any point then the excise duty and tax will become payable. Army Personal (U5330-I) Alcoholic Beverage Transportation Personally procured transportation and Government-arranged transportation of alcoholic beverages is not authorized unless the member provides a copy of the final destination state permit, paid invoice for the state taxes or a letter of exemption from the state Alcohol Beverage Control (ABC) Board at the time of counseling

#### Cigarettes/Tobacco Products

Cigarettes and tobacco products are restricted items and should not be shipped without consulting the appropriate UK agency or USAFE-UK A4 for further details. Cigarettes tobacco products included in a personal property shipment must be declared on the DD Form 1434. Members will be assessed duty and shipments will not be released until duty has been paid in full.

#### Cosmetics

No restrictions

#### Food Stuff and Meats

1. Products containing meat including ham, bacon, sausage, pate, poultry, fish shellfish, eggs, milk and other products with a dairy content, honey, gelatin and pet food are prohibited items and cannot be shipped to the UK. This includes canned products. 2. Authorized foodstuffs must be placed into the number one container of personal property shipments destined to the UK and clearly identified on the personal property inventory. Generic, non-specific entries (foodstuffs, food etc., are not to be

used). Shipment containing foodstuff of any type may be opened for inspection by UK Port Health Authorities which will delay delivery to the member. To prevent delays, recommend food items not be shipped with personal property destined to the UK. 3. Plants, parts thereof, and plant produce including trees and shrubs, potatoes and certain other vegetables, fruit, bulbs, and seeds are prohibited items that cannot be shipped into the UK. 4. Information on Foot and Mouth disease within the USEUCOM AOR can be found at [www.eucom.mil/news/hoof\\_and\\_mouth\\_index.htm](http://www.eucom.mil/news/hoof_and_mouth_index.htm).

#### Medication (Narcotics)/Pharmaceutical Products

Controlled drugs (which include: opium, heroin, morphine, cocaine, cannabis (marijuana), amphetamines and lysergic acid (LSD)) are prohibited items that cannot be shipped into the UK. Ensure any medicines included in personal property shipments are listed by name on inventory

#### Electrical Equipment

No Restrictions Identified.

Home Computers

No restrictions identified.

#### TVs/VCRs

b. TVs/VCRs: A valid TV Licence is required if TV receiving equipment is used to watch or record television programs as they're being shown on TV. This includes a TV, computer, mobile phone, games console, digital box, DVD VHS recorder or any other device. Current cost can be found at <http://www.tvlicensing.co.uk>.

#### Other (i.e. Compatibility, ETC)

b. TVs/VCRs: Electrical appliances: Not all economy homes have the appropriate connections for washers, dryers, refrigerators and freezers. If you live in off-base housing, a transformer is required to convert the electric current from 240 volts to 110 volts. Electrical appliances such as toasters, electric frying pans, broilers or appliances relying on heating elements will operate on 50 cycle electrical current. This will cause some electrical appliances to operate slower and slightly warmer. Service life of these items may be reduced.

#### Furniture, Oversized

Anyone moving to the UK should seek the advice of their sponsor when determining suitable furniture for British homes. Most homes are small; large American size furniture may not fit into some rooms. Narrow staircases and passageways may prevent placement of the furniture into the appropriate rooms.

#### Pets/Quarantine

A. DANGEROUS DOG ACT: It is against the law in the UK to possess some types of dogs. The Dangerous Dog Act applies to The Pit Bull Terrier, Japanese Tosa, Fila Braziliera and the Dogo Argentino types. For full and current information, view the Department for Environment, Food and Rural Affairs (DEFRA) website at <http://www.defra.gov.uk/wildlife-pets/pets/dangerous>. It is highly recommended that members not import any cross breed dog which may be included in the above description. All dog owners should review the DEFRA website regarding UK law on the control of dogs at <http://www.defra.gov.uk/publications/2011/06/21/pb13573-dogs-law-you>. B. THE PET TRAVEL SCHEME (PETS): See <http://www.defra.gov.uk/wildlife-pets/pets/travel> for current information on the Pet Travel Scheme (PETS), that allows pet animals from certain countries to enter the United Kingdom without quarantine as long as they meet specific criteria. Properly documented cats and dogs coming from the United States and Canada, travelling over approved routes with participating transport companies, will no longer have to go through the six-month quarantine period when entering the United Kingdom. The scheme only applies to cats and dogs, including guide dogs and hearing dogs. Pets are not authorized to enter the United Kingdom on military aircraft. Reference leaflet on requirements at <http://www.defra.gov.uk/publications/files/pb13582-bringing-pets-to-uk-120229.pdf> and details of approved routes and carriers can be found at <http://www.defra.gov.uk/wildlife-pets/pets/travel/pets/routes>. You can get more information about

PETS by contacting the Pet Travel Scheme Helpline: [www.defra.gov.uk/wildlife-pets/pets-travel/contact-us](http://www.defra.gov.uk/wildlife-pets/pets-travel/contact-us) . E-mail: [pets.helpline@ahvla.gsi.gov.uk](mailto:pets.helpline@ahvla.gsi.gov.uk) Telephone: +44 (0)870 241 170 C.

QUARANTINE: There is a 6-month quarantine requirement for dogs and cats entering the United Kingdom which do not qualify under the Pet Travel Scheme. The costs for maintaining pets in approved quarantine kennels is expensive. For further information on quarantine refer to <http://www.defra.gov.uk/wildlife-pets/pets-travel/quarantine> \*NOTE: AF members relocating to the UK are highly recommended to visit the 48 Force Support Squadron Veterinary Clinic Website at <http://www.48forcesupport.com/FamilyVeterinaryClinic/tabid/110/Default.aspx>.

### Privately Owned Firearms (POFs)

DEFINITION: Privately Owned Firearms including imitation and airsoft type and other weapon related items. A. WEAPONS RECOMMENDATION: It is strongly recommended that no firearms, parts of firearms, imitation or replica firearms, ammunition (live or inert) or other weapons are imported to the UK. B. DECLARATION AND CLASSIFICATION: All firearms, ammunition and other weapons that are imported MUST be declared and described on the DD Form 1434. 1. Prohibited Firearms - You CANNOT import the following into the UK: -Handguns -Automatic weapons -Burst fire weapons -Semi automatic rifled weapons (.22 rim fire are RESTRICTED FIREARMS) -Pump action rifled weapons (.22 rim fire are RESTRICTED FIREARMS) -Shotguns with barrels measuring less than 24 inches -Shotguns measuring less than 40 inches overall length -Air weapons using self contained gas cartridge rounds - Air/BB pistols with a muzzle energy exceeding 6ft lbs -Firearms disguised as another object (pens, belt buckles, etc) -Deactivated firearms (except those deactivated to UK specifications) -Parts of firearms (barrels, including cannon barrels, receivers, frames, etc) -Electrical stun weapons of any type -Weapons that discharge any noxious thing (CS sprays, mace, etc) -Realistic Imitation Firearms (airsoft weapons are RESTRICTED FIREARMS) -Ammunition (except air weapon pellets and BBs) \*NOTE: DoD also prohibits the shipment of ammunition, explosives and fireworks in personal property shipments. 2. Restricted Firearms - You can only import the following if you have the required authorization documents\* at the time of importation: - Rifles (single shot, bolt action, semi-auto pump action .22 rim fire etc) -Shotguns (other than prohibited types) -Air BB rifles (with a muzzle energy of 12ft lbs or more) -Airsoft Realistic Imitation Firearms (airsoft weapons) \*Authorized Documents: For restricted firearms listed above you will need to present, at the time of importation, either: -A valid UK Import License or; -A valid Shotgun Certificate (single and double barrel shotguns, 3 round capacity pump action shotguns) -A valid UK Firearms Certification (single action rifles, bolt action rifles, rifle shotgun combinations, multi round capacity shotguns, high powered air BB rifles) -A valid UK Airsoft Club membership card (realistic imitation Airsoft weapons) 3. Non-Restricted Firearms - The following firearms may be imported without restriction but you must still declare and describe them on the DD Form 1434: -Air BB pistols (with a muzzle energy of less than 6 ft/lbs) -Air BB rifles (with a muzzle energy of less than 12ft/lbs) - Non-realistic Imitation Firearms (wholly transparent or brightly colored) 4. Prohibited Offensive Weapons - Offensive Weapons are gravity knives, flick (switchblade) knives, butterfly knives, stealth knives (not detectable by metal detectors), belt buckle knives, zombie knives, push daggers, swordsticks, knuckle-dusters, straight, side-handled, friction-lock and telescopic truncheons, blow pipes, and numerous types of martial arts equipment such as hand and foot claws (for full list contact [usafe-uk.a4@us.af.mil](mailto:usafe-uk.a4@us.af.mil)). Swords with a curved blade of 50 centimeters 19½ inches or over in length (for exceptions contact [usafe-uk.a4@us.af.mil](mailto:usafe-uk.a4@us.af.mil)) 5. Individual trophies - includes swords, knives, firearms, and firearms parts, are still considered weapons and could be prohibited or restricted for import. Cannon barrels and aircraft cannon barrels are prohibited items and should not be included in shipments to the UK. For clarification contact [usafe-uk.a4@us.af.mil](mailto:usafe-uk.a4@us.af.mil) C. POSSESSION AND LICENSING OF RIFLES SHOTGUNS 1. Importation or possession of handguns (pistols revolvers) is a criminal offense under British law. Only certain firearms may be permitted in the UK. The likelihood that local constabularies will license any firearm is extremely low. 2. All firearms (including BB guns, air weapons, etc) are subject to inspection on arrival. The member and carrier must ensure firearms are placed in the number one container for easy access by Customs officials. They must also be properly identified on the DD Form 1434 (Section 5b). Failure to declare firearms on the DD Form 1434 is an offense punishable under the UCMJ. D. NON-RESTRICTED FIREARMS: The following



firearms may be imported without restriction but must be declared with description on the DD Form 1434: -Air BB Pistols with a muzzle energy of less than 6 ft/lbs -Air BB Rifles with a muzzle energy of less than 12 ft lbs -Non-realistic Imitation Firearms (wholly transparent or brightly colored) \*NOTE: It is a serious offence to have in a public place without good reason any firearm. This includes imitation, replica, BB guns and soft air weapons and deactivated firearms.

Hand Guns

See above.

Rifles/Shot Guns

See above.

Toy-Related Guns

See above.

Other (i.e., Ammo, Explosives, etc.)

See above.

### Privately Owned Vehicles (POVs)

No Restrictions Identified.

POVs (Includes data on prohibited vehicles, color, etc.)

(1) Single or unaccompanied married members, US Forces Military, and civilian personnel, are allowed to import or purchase one (1) duty free vehicle, including mopeds and motorcycles. Accompanied members with spouse are allowed to import or purchase two (2) duty free vehicles. Only one vehicle may be shipped per active duty service member or DOD employee at Government expense. The importation allowance has no bearing on the one POV per active duty member shipping entitlements. (3) Members exceeding the importation allowance will be assessed a valuation duty by HMRC. The current duty is 25 percent of the current UK market value of the vehicle. This percentage is subject to change. Payment must be made prior to taking possession of the vehicle. (4) All motor vehicles (including mopeds and motorcycles) will not be customs cleared until the member arrives on station and completes HMRC Form 941. This form is only available in the UK and is issued by the Security Police Pass and Registration Section (or similar agency) at each installation. (5) Motorcycles and mopeds shipped in household goods must be clearly identified on the DD Form 1434, and packed in a separate container to prevent the members entire shipment from being delayed while HMCE locates and removes the motorcycle from the shipment. Are included in 1 and 2 above for the purpose of calculating the number of vehicle allowed. (6) Effective 30 June 2017. Frontal protection systems (e.g. Bull bars, push bars) on vehicles must be EU approved in order to ship to the UK. Approved equipment will bare an indelible stamped or engraved EU compliant marking in a visible location while mounted on the vehicle (Example: e1 01 1471) a. Vehicles with non-EU approved frontal protection systems due to after-market modifications may not be shipped to the UK. b. Personnel who possess vehicles that required extensive modification to remove frontal protection systems may seek approval for government funded storage through their Service Representative: 1. Air Force: PPA HQ PPE, 555 E Street East, Suite 4 JBSA Randolph, TX 78150 Fax: 210-321-4263, E-Mail: hqppa.ecaf-ext@us.af.mil 2. Army: USARMY Pentagon HQDA DCS G-4 Mailbox HHG West usarmy.pentagon.hqda-dcs-g-4.mbx.hhg-west@mail.mil USARMY Pentagon HQDA DCS G-4 Mailbox HHG East, usarmy.pentagon.hqda-dcs-g-4.mbx.hhg-east@mail.mil 3. Navy: HHGHELP@navy.mil, householdgoods@navy.mil, 855-HHG-MOVE (855-444-6683) 4. US Marine Corps: CMC (I and L, LPD-2) @ DSN 225.7765 COML: 703.695.7765 Email: usmcpersonalproperty@usmc.mil 5. Coast Guard: Anthony.h.pearson@uscg.mil, Sara.e.pepin@uscg.mil

Motorcycles/Mopeds

No Restrictions

Gasoline/Catalytic Converters

There is adequate unleaded fuel available on and off base for operation of catalyst equipped POVs.

## Insurance and Safety Requirements

1. Operation and licensing requirements: <br>a. Before a motor vehicle can be operated on UK highways each operator must be properly insured. <br>b. Military or DOD civilian personnel and their dependents must possess a 3AF Driving Fuel Permit (3AF Form 435). The permit is issued to those personnel possessing a valid US driving license, the host country's license, another country's license, or a permit issued by another military authority (i.e., SF Form 46 or US Forces Japan) and after completion of a local driving conditions course. <br>c. UK provisional license (learners permit) and UK operator's license (drivers license) may be obtained, but the process is costly and the exams are generally regarded as the most difficult in the world.   <br>d. To operate a motorcycle moped in the UK, all personnel (military, DOD civilian, and dependents) must have an endorsement on their stateside drivers license reflecting they can operate a motorcycle (this statement covers mopeds). They must also attend course seven and satisfactorily complete a hands on driving test conducted by a certified ground safety instructor in the UK. Each installation commander may establish other requirements and testing. Personnel without a stateside motorcycle license or an endorsement may operate a motorcycle moped after satisfactorily completing a safety course in the UK. Dependents without a stateside license will have to obtain a United Kingdom provisional and then a United Kingdom operator's license. <br>\*NOTE: Navy personnel are not required to possess a 3AF Driving Fuel Permit (3AF Form 435), or attend safety course seven. <br>2. Required documents to pickup vehicles from the water port: <br>a. Proof of UK insurance. <br>b. 3AF Driving Fuel Permit (3AF Form 435) (except Navy personnel and British international license holders). <br>c. DD Form 788. <br>d. Extra set of keys. <br>3. Vehicle Registration and Testing: All vehicles must be registered with the appropriate security police pass and registration office within 72 hours after pickup from the port. Any vehicle 3-years-old or older must receive a test prior to base registration. Testing is more detailed than stateside inspections, more details can be found at   <br><br>[http://www.direct.gov.uk/en/MotoringOwningAVehicle/MotDG\\_4022109](http://www.direct.gov.uk/en/MotoringOwningAVehicle/MotDG_4022109)   <br>   <br>Repairs required to pass testing can be very expensive. Most US vehicles must undergo major changes or additions to the vehicle lights, specifically the headlights, turn signals, white front park lights, and rear fog lights. The cost of the light conversion on some newer model POVS can be expensive or nearly impossible to convert. Recommend owners with newer model vehicles check with US vehicle dealership about the light conversion prior to shipping vehicle. Testing is mandatory and must be performed before a vehicle can be taxed and licensed in the UK. The British Department of Transport will only accept original state title, US Government (DD Form 430) or foreign Government titles as proof of ownership before the vehicle can be taxed and licensed in the UK. <br>

## Sexually Explicit/Pornographic Material

A. SEXUALLY EXPLICIT MATERIALS: Sexually Explicit Materials are prohibited items that cannot be shipped into the UK. For material to be considered sexually explicit and within the prohibition it must clearly show sex acts taking place (i.e. penetration or oral contact with the genitals must be clearly shown). Simulated scenes where the point of penetration etc. is not in camera view are not considered obscene. In more unusual areas, such as bondage or sado-masochism, key factors would be tying up in unnatural positions, the use of gags, and the depiction of violence in a sexual context (e.g., graphic torture and rape). \*NOTE: The restrictions apply to all mediums, videotapes, magazines, cinematography films, computer disks, CD-ROM, laser disk, etc. B. MATERIAL DEPICTING VIOLENCE: This must be visually explicit to bring it within the prohibition. Shipments containing articles portraying excessive violence against humans and animals such as scenes of decapitation, excision of limbs, gouging of eyes, cannibalism, garroting, torture, and dog fighting may not be imported. In general terms, scenes of mutilation are considered to fall within the prohibition. In particular, graphic scenes of violence against women also fall within the scope. When considering this type of material, it is useful to compare scenes found in legally produced 18 rated UK videos. Comparisons should not be made with scenes in films shown at the movie theater. The criteria applied to films for movie theater presentation is not as strict as for video material where access by children cannot be effectively controlled. NOTE: The restrictions apply to all mediums, video tapes, magazines, cinematography films, computer disk, CD-ROM, Laser disk, etc.

### Stuff Wild Life/Animals and Plant Restrictions

A. WOOD: Wood with bark attached (including such wood in the form of carvings, rough furniture etc.) are restricted items and should not be shipped without consulting the appropriate UK agency or USAFE-UK A4 for further details. B. ANIMAL MATERIAL: Most animal and bird articles derived from rare species whether alive or dead (stuffed), including fur skins, ivory, reptile leather and goods made from them are restricted items and should not be shipped without consulting the appropriate UK agency by e-mail or call (0)117 372 8774 and reviewing information at [animalhealth.defra.gov.uk/cites/FAQs.html](http://animalhealth.defra.gov.uk/cites/FAQs.html) or contacting USAFE-UK A4 for further details. C. WILDLIFE TROPHIES (Deer antlers, moose racks, elk horns, etc.): Prior to shipment of items in the restricted category, personnel should contact Animal Health and Veterinary Laboratories Agency (AHVLA), Specialist Service Centre and Wildlife Licensing and Registration Service, 1 17 Temple Quay House, 2 The Square, Temple Quay, Bristol, BS1 6EB to discuss requirements for import of these items. Failure to do so could delay clearance of the shipment on arrival. Review <http://animalhealth.defra.gov.uk/cites/FAQs.html>. \*NOTE: Word of caution about the term stuffed animals: The term stuffed animals in the UK means wildlife trophies. Ensure the carrier annotates stuffed toys on the inventory for items such as teddy bears and other soft stuffed toys instead of stuffed animals to avoid shipment being delayed while UK customs inspect the items.

### Transmitting Equipment

No Restrictions Identified.

#### CBs

a. - Walkie-talkie, citizen band radios, etc., capable of operating on certain frequencies are prohibited for use in the UK. Questions relating to Citizens Band Radio should be sent to [Spectrum.Licensing@ofcom.org.uk](mailto:Spectrum.Licensing@ofcom.org.uk).

#### Amateur/Ham Radios

Review [www.rsgb.org/amateur-radio/licensing.ofcom.org.uk/radiocommunication-licences](http://www.rsgb.org/amateur-radio/licensing.ofcom.org.uk/radiocommunication-licences)

#### MARS Equipment

No restrictions identified.

#### Dish Antennas

Personal satellite dishes can be shipped to the UK as long as they are only used for the reception of television programs intended for general reception. Installation of a satellite dish cannot cause interference to other users. Permission from the local council responsible for zoning restrictions and licenses must be obtained prior to the dish being installed

#### Cordless Phones

The import, manufacture, sale and possession of non-approved cordless telephones which do not conform to the TTE Directive and United Kingdom Interface Requirement IR 2011 is prohibited. Cordless phones, including DECT phones purchased outside the European Community, that are not marked with a CE mark, will not conform and will therefore be open to seizure by enforcement officers. Review [http://www.ofcom.org.uk/static/archive/ra/publication/ra\\_info/ra193.htm](http://www.ofcom.org.uk/static/archive/ra/publication/ra_info/ra193.htm)

### Separatees/Retirees Entitlements/Limitations

SEE PARAGRAPH 2.a (2)

### Other

A. COUNTERFEIT MONEY: Counterfeit coins and bank notes are prohibited items that cannot be shipped into the UK. B. LAWN EQUIPMENT: Lawn mowers and other garden tools should be shipped; most homes have gardens which require maintenance. C. BOATS, OUTBOARD MOTORS, BOAT TRAILERS AND OTHER BOAT ACCESSORIES 1. US Forces Military and civilian personnel, on official duty in the UK, may import boats, outboard motors, boat trailers and other boat accessories duty free in household goods. Boats and accessories must not be lent, hired, or disposed of in the UK. Also, they must not be of UK origin. There is no need to register the boat with the Department of Transport unless it will be used for commercial purposes. The boat will have to be



registered locally with the water authority where the boat will be used. For inland waterways use review [http: www.direct.gov.uk en TravelAndTransport Boatingandtravellingbywater RiversAndWaterways DG\\_10035946](http://www.direct.gov.uk/en/TravelAndTransport/Boatingandtravellingbywater/RiversAndWaterways/DG_10035946). 2. If the boat will be going across the English Channel, it must be registered with the Royal Yachting Association in London. Review [http: www.rya.org.uk Pages Home.aspx](http://www.rya.org.uk/Pages/Home.aspx). 3. After the boat has cleared customs and is ready for pickup, the trailer must have a rear license plate with the same number as the towing vehicle. D. GOODS FOR COMMERCIAL PURPOSES: Goods for commercial purposes, such as intended for sale, are not permitted duty free entry. Any goods imported with the intent to sell must be declared as revenue items on DD Form 1434 for assessment of duty.